



MATKO HIRE

PLANT RISK ASSESSMENT – ACE AL 400 Loader

Completed by: Steve Laidlaw, OHS Services :		Date: 3 February 2025
Owner of plant/equipment: Matko Hire		
Owner's representative present: Chris Smith		
Role: Managing Director		
Location address: 1101 – 1107 Raglan Parade, Warrnambool Vic 3280		
Plant/Equipment name : Loader		
Make/Description: ACE AL 400		
Serial number: SL 400 5210 41		Date of purchase: September 2021
Registration Required: Yes	Registration No: XV - 61UR	Reg Expiry Date: N/K
Operator's training/licence requirements: Must be fully competent & qualified to operate		
Manufacturer's Handbook available: Yes	Location: In admin office or online	Maintenance/Service Agreement: N/A
Serviced by: Matko Hire		
Maintenance Frequency: Every 250hrs		

DATE	DESCRIPTION OF SERVICE
	See company records

Is there a documented Safe Operating Procedure? Yes - Manufacturer's Operator's Manual
 Noise Assessment completed? No

Date	Level dBA	dBC	Comment
			See manufacturer's information

CURRENT EMERGENCY SYSTEM	
Travel alarm & Horn	
Seat belt	Fire extinguisher
Hazard warning stickers in cabin & on external surfaces	UHF radio
Top flashing beacon & reversing lights	

CURRENT GUARDING
Engine & exhaust guarding

POSSIBLE HAZARD TYPES	LIKELIHOOD OF OCCURRENCE				POSSIBLE CONSEQUENCE				RISK RATING			
	Highly Unlikely	Unlikely	Likely	Very Likely	Insignificant	Minor Injury	Major Injury	Extreme	Low	Moderate	High	Acute
1. Entanglement												
1.1 Can any materials become entangled with moving parts of the plant	✓				✓				✓			
2. Crushing												
2.1 Can anyone be crushed due to:												
a. Material falling off plant	✓				✓				✓			
b. Unexpected movement of plant	✓						✓				✓	
c. Lack of capacity for plant to be slowed or stopped	✓				✓				✓			
d. The plant tipping or rolling over		✓						✓				✓
e. Part of the plant collapsing		✓					✓				✓	
f. coming in contact with moving part of the plant during testing, operation etc.		✓					✓				✓	
g. being thrown off or under plant		✓						✓				✓
h. being trapped between plant & materials or fixed structures		✓					✓				✓	
3. Cutting, Stabbing & Puncturing												
3.1 Can anyone be cut, stabbed or punctured due to:												
a. coming in contact with moving parts of the plant testing, operation etc.		✓					✓				✓	
b. coming in contact with sharp/flying objects	✓					✓			✓			
c. the plant, parts of or work pieces disintegrate	✓					✓			✓			
d. work pieces being ejected	✓				✓				✓			
e. the mobility of the plant		✓					✓				✓	
f. uncontrolled or unexpected movement of plant		✓					✓				✓	

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4. Shearing												
4.1 Can any body parts be sheared between two parts of the plant	✓				✓				✓			
5. Friction												
5.1 Can anyone be burnt due to contact with moving parts or surfaces, or material handled by plant	✓				✓				✓			
6. Striking												
6.1 Can anyone be struck by moving objects due to:												
a. uncontrolled or unexpected movement of plant		✓					✓				✓	
b. the plant, parts off or work pieces disintegrate		✓					✓				✓	
c. work pieces being ejected		✓				✓			✓			
d. mobility of the plant		✓					✓		✓		✓	
7. High Pressure Fluid												
7.1 Can anyone come into contact with fluids under high pressure, due to plant failure or misuse.		✓				✓			✓			
8. Electrical												
8.1 Can anyone be injured by electrical shock or burnt due to:												
a. the plant contacting live electrical conductors	✓				✓				✓			
b. the plant working too close to electrical conductors	✓				✓				✓			
c. overload of electrical circuits	✓				✓				✓			
d. damaged or poorly maintained leads and cables	✓				✓				✓			
e. damaged electrical switches	✓				✓				✓			
f. water near electrical equipment	✓				✓				✓			
g. lack of isolation procedures	✓				✓				✓			

[illegible]

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11. Ergonomic												
11.1 Can anyone be injured due to:												
a. poorly designed seating	✓				✓				✓			
b. repetitive body movement		✓			✓				✓			
c. constrained body posture, e.g. excessive effort	✓				✓				✓			
d. designed deficiency causing mental stress	✓				✓				✓			

12. Other information

How is the plant cleaned? <ul style="list-style-type: none">- In accordance with manufacturer's instructions, - water pressure washer	
Do guards have to be removed to clean the plant?	No
Are there any reasonably foreseeable abnormal operating conditions? (e.g. jam ups) <ul style="list-style-type: none">- Operating on steep, slippery or unstable slopes increases the likelihood of rollover	
Other comments / notes: <p>Those hazards which have been given 'High' or 'Acute' risk ratings in this assessment relate to the operation of the plant rather than to this static risk assessment. For the purposes of the ratings provided, it is assumed that that operators will have appropriate high- level controls in place. These would include only being operated by qualified and competent operators who :</p> <ul style="list-style-type: none">- operate the plant in accordance with the manufacturer's instructions & safe operating procedures- complete pre-start checklists- check and continually monitor site conditions for hazards to themselves and bystanders such as pedestrians- are vigilant and continually aware of other plant operators on site with whom they keep in contact with- utilises traffic control or spotters when necessary <p>-</p>	

PLANT RISK ASSESSMENT MATRIX

Step 1: Determine Likelihood

What is the possibility that the effect will occur?

	Criteria	Description
Very Likely	Expected in most circumstances	Effect is a common result
Likely	Will probably occur in most circumstances	Effect is known to have occurred at this site or it has happened
Unlikely	Could occur at some time	Effect is not likely to occur, operators have not heard of it happening
Highly unlikely	May occur only in exceptional circumstances	Effect is practically impossible

Step 2: Determine Consequence

What will be the expected effect?

Level of Effect	Example of each level
Insignificant/Acceptable	No effect – or so minor that effect is acceptable
Minor Injury	First Aid treatment only; no lost time injury
Major Injury	Hospital admittance; extensive injuries; lost time injury > 7 days; Permanent Total Disability injury; death
Extreme Injury	Multiple Permanent Total Disability injuries; death or multiple deaths

Step 3: Determine the risk score

Consequence				
Likelihood	Insignificant	Minor	Major	Extreme
Very Likely	3 High	3 High	4 Acute	4 Acute
Likely	2 Moderate	2 Moderate	4 Acute	4 Acute
Unlikely	1 Low	1 Low	3 High	4 Acute
Highly Unlikely	1 Low	1 Low	3 High	3 High

Step 4: Record risk score on worksheet

Note – Risk scores have no absolute value and should only be used for comparison and to engender discussion.

Score	Action
4 A: Acute	DO NOT PROCEED. Requires immediate attention. Introduce further high-level controls to lower the risk level. Re-assess before proceeding.
3 H: High	Review before commencing work. Introduce new controls and/or maintain high-level controls to lower the risk level. Monitor frequently to ensure control measures are working.
2 M: Moderate	Maintain control measures. Proceed with operating plant. Monitor and review regularly, or if operating procedures change.
1 L: Low	Record and monitor Proceed with work. Review regularly, and if the plant or safe operating procedures change.