



MATKO HIRE PLANT RISK ASSESSMENT - Core Drill

Completed by: Steve Laidlaw, OHS Services :		Date: 18.1.23
Owner of plant/equipment: Matko Hire		
Owner's representative present: Chris Smith		
Role: Director		
Location address: 1101 – 1107 Raglan Parade, Warrnambool Vic 3280		
Plant/Equipment name : Core Drill		
Make/Description: Milwaukee Core Drill MXF 301 2CP (with stand, battery powered)		
Serial number: NA		Date of purchase: NK
Registration Required: No	Registration: NA	Reg Expiry Date: NA
Operator's training/licence requirements: Must be fully competent & qualified to operate		
Manufacturer's Handbook available: Yes	Location: Office /website	Maintenance/Service Agreement: No
If Yes, servicing company's name: NA -Serviced internally		
Maintenance Frequency: As required or according to manufacturer's instructions		

DATE	DESCRIPTION OF SERVICE
	Servicing & maintenance completed by the company's mechanic.

Is there a documented Safe Operating Procedure? Yes - Manufacturer's Operator's Manual
 Noise Assessment completed? No

Date	Level dBA	dBC	Comment
			See manufacturer's information
			Hearing protection required

CURRENT EMERGENCY SYSTEM
NA

CURRENT GUARDING
NA

POSSIBLE HAZARD TYPES	LIKELIHOOD OF OCCURRENCE				POSSIBLE CONSEQUENCE				RISK RATING			
	Highly Unlikely	Unlikely	Likely	Very Likely	Insignificant	Minor Injury	Major Injury	Extreme	Low	Moderate	High	Acute
1. Entanglement												
1.1 Can any materials become entangled with moving parts of the plant			✓				✓				✓	
2. Crushing												
2.1 Can anyone be crushed due to :												
a. Material falling off plant	NA				NA				NA			
b. Unexpected movement of plant	NA				NA				NA			
c. Lack of capacity for plant to be slowed or stopped	NA				NA				NA			
d. The plant tipping or rolling over	NA				NA				NA			
e. Part of the plant collapsing	NA				NA				NA			
f. coming in contact with moving part of the plant during testing, operation etc.	NA				NA				NA			
g. being thrown off or under plant	NA				NA				NA			
h. being trapped between plant & materials or fixed structures	NA				NA				NA			
3. Cutting, Stabbing & Puncturing												
3.1 Can anyone be cut, stabbed or punctured due to:												
a. coming in contact with moving parts of the plant, testing, operation etc.		✓				✓			✓			
b. coming in contact with sharp/flying objects			✓			✓				✓		
c. the plant, parts of or work pieces disintegrate					NA				NA			
d. work pieces being ejected			✓				✓				✓	
e. the mobility of the plant	NA				NA				NA			
f. uncontrolled or unexpected movement of plant		✓					✓				✓	

POSSIBLE HAZARD TYPES	LIKELIHOOD OF OCCURRENCE				POSSIBLE CONSEQUENCE				RISK RATING			
	Highly Unlikely	Unlikely	Likely	Very Likely	Insignificant	Minor Injury	Major Injury	Extreme	Low	Moderate	High	Acute
4. Shearing												
4.1 Can any body parts be sheared between two parts of the plant		✓					✓				✓	
5. Friction												
5.1 Can anyone be burnt due to contact with moving parts or surfaces, or material handled by plant		✓				✓				✓		
6. Striking												
6.1 Can anyone be struck by moving objects due to:												
a. uncontrolled or unexpected movement of the plant		✓				✓			✓			
b. the plant, parts of or work pieces disintegrating			✓				✓				✓	
c. work pieces being ejected				✓			✓				✓	
d. mobility of the plant	NA				NA				NA			
7. High Pressure Fluid												
7.1 Can anyone come into contact with fluids under high pressure, due to plant failure or misuse.	NA				NA				NA			
8. Electrical												
8.1 Can anyone be injured by electrical shock or burnt due to:												
a. the plant contacting live electrical conductors		✓						✓				✓
b. the plant working too close to electrical conductors		✓						✓				✓
c. overload of electrical circuits	NA				NA				NA			
d. damaged or poorly maintained leads and cables	NA				NA				NA			
e. damaged electrical switches		✓				✓				✓		
f. water near electrical equipment	NA				NA				NA			
g. lack of isolation procedures	NA				NA				NA			

POSSIBLE HAZARD TYPES	LIKELIHOOD OF OCCURRENCE				POSSIBLE CONSEQUENCE				RISK RATING			
	Highly Unlikely	Unlikely	Likely	Very Likely	Insignificant	Minor Injury	Major Injury	Extreme	Low	Moderate	High	Acute
9. Explosion												
9.1 Can anyone be injured by explosion of gases, vapours, liquids, dusts or other substances, triggered by the operation of the plant or by material handled by the plant. Only if ruptured or struck services eg. Gas pipeline	✓							✓				✓
10. Slipping, Tripping and Falling												
10.1 Can anyone using the plant, or in the vicinity of the plant, slip, trip or fall due to:	Not Applicable											
a. uneven or slippery work surfaces	NA				NA				NA			
b. poor housekeeping, e.g. spillage not cleaned up	NA				NA				NA			
c. obstacles placed in the vicinity of the plant	NA				NA				NA			
10.2 Can anyone fall from height due to:	NA											
a. lack of a proper platform	NA				NA				NA			
b. lack of proper stairs or ladders	NA				NA				NA			
c. lack of guardrails or other edge protection	NA				NA				NA			
d. unprotected holes, penetrations or gaps	NA				NA				NA			
e. poor floor or walking surfaces, e.g. not slip resistant	NA				NA				NA			
f. steep walking surfaces	NA				NA				NA			
g. collapse of the supporting structure	NA				NA				NA			

12. Other information

How is the plant cleaned?	
- In accordance with manufacturer's instructions	
Do guards have to be removed to clean the plant?	Yes
Are there any reasonably foreseeable abnormal operating conditions? (e.g. jam ups)	
- Attempting to drill excessively hard material	
Other comments / notes:	
<ul style="list-style-type: none">- Operator is exposed to manual handling hazards & risk of inhalation of dangerous dust particles and eye damage from dust or ejected material - assessed as 'high risk'- Drill is mounted and operated from a stand to reduce manual handling hazards - Safety feature:<ul style="list-style-type: none">- Water is run through drill to suppress dust- Wheels on front of saw under blade enable it to be rolled over cutting surface- is that operator must use two hands two push two levers down to activate the splitter blade, aimed to negate one hand being potentially placed in the path of the blade - Opening on top of drive shaft guard next to motor is potentially an entrapment hazard- Rated as high risk - All hazards identified in this assessment, including 'High' or 'Acute' risk ratings, relate to the operation of the plant. For the purposes of the ratings provided, it is assumed that that the operators will have appropriate high level controls in place. These would include only being operated by qualified and competent operators who :<ul style="list-style-type: none">- operate the plant in accordance with the manufacturer's instructions & safe operating procedures- complete pre-start checklists- ensure the plant is well maintained and regularly serviced- check and continually monitor site conditions for hazards to themselves and bystanders such as pedestrians- ensure that during operations, all pedestrians or 'bystanders' are kept outside the operating danger zone of the plant- immediately shut down the plant in the event of a breakdown which requires repair, and that if ignored could escalate into a major safety incident- Wear appropriate personal protective clothing & equipment must be worn	

PLANT RISK ASSESSMENT MATRIX

Step 1: Determine Likelihood

What is the possibility that the effect will occur?

	Criteria	Description
Very likely	Expected in most circumstances	Effect is a common result
Likely	Will probably occur in most circumstances	Effect is known to have occurred at this site or it has happened
Unlikely	Could occur at some time	Effect is not likely to occur, operators have not heard of it happening
Highly unlikely	May occur only in exceptional circumstances	Effect is practically impossible

Step 2: Determine Consequence

What will be the expected effect?

Level of Effect	Example of each level
Insignificant/ Acceptable	No effect – or so minor that effect is acceptable
Minor Injury	First Aid treatment only; no lost time injury
Major Injury	Hospital admittance; extensive injuries; lost time injury > 7 days; Permanent Total Disability injury; death
Extreme Injury	Multiple Permanent Total Disability injuries; death or multiple deaths

Step 3: Determine the risk score

Consequence

Likelihood	Insignificant	Minor	Major	Extreme
Very Likely	3 High	3 High	4 Acute	4 Acute
Likely	2 Moderate	2 Moderate	4 Acute	4 Acute
Unlikely	1 Low	1 Low	3 High	4 Acute
Highly Unlikely	1 Low	1 Low	3 High	3 High

Step 4: Record risk score on worksheet

Note – Risk scores have no absolute value and should only be used for comparison and to engender discussion.

Score	Action
4 A: Acute	DO NOT PROCEED. Requires immediate attention. Introduce further high-level controls to lower the risk level. Re-assess before proceeding.
3 H: High	Review before commencing work. Introduce new controls and/or maintain high-level controls to lower the risk level. Monitor frequently to ensure control measures are working.
2 M: Moderate	Maintain control measures. Proceed with operating plant. Monitor and review regularly, or if safe operating procedures change.
1 L: Low	Record and monitor Proceed with work. Review regularly, or if safe operating procedures change.